

# OHIO STATE UNIVERSITY EXTENSION

## Deadlines for Advisors – 2021

DUE DATE	PAPERWORK
January 31, 2021 at 4:30 p.m.	Club/Committee Financial Reports Club Charter Checklist Club Inventory List Club Constitution & Bylaws – <i>updates or changes only</i> <b>*Please turn in these items via our virtual drop box: <u>4-HPortageClub</u></b>
February 5, 2021 at 4:30 p.m.	Portage County and State Opportunities – To apply, youth must fill out an Achievement Record Form 4-H Conference Registration Due – Virtual Conference for 2021
March 1, 2021 at 4:30 p.m.	Honor Clubs: <ul style="list-style-type: none"> <li>Honor Club Application</li> </ul> Early Club/Member Enrollment (for Honor Club Points)
April 1, 2021 at 11:59 p.m. <i>(anything after midnight or on 04/02/20 will NOT be approved)</i>	4-H Online Enrollment <ul style="list-style-type: none"> <li>All New and Returning Members, Cloverbuds &amp; Volunteers – 04/01/21 FINAL Enrollment Submission Day – No participation in Jr. Fair for any online enrollment submitted after 04/01/21</li> </ul> Fees (\$10 member, primary club only, includes Cloverbuds) Deadline for application, references, and BCI Fingerprints for New Volunteers for 2021
April 15, 2021 <i>(anything after midnight or on 04/16/20 will NOT be accepted)</i>	<b>Final date for project changes.</b> No new enrollment/re-enrollment accepted
May 15, 2021	2020 IRS Tax Year Filing for 4-H Clubs & Committees – <b>Prepared by Extension Office for 2021</b>
June 1, 2021	Final Book Order Forms – only emergency replacement of books after June 1 Quality Assurance (QA) Training Documentation to Office – Required for all food animals – Market & Lactating
July 1, 2021	Portage County Scholarship Application
August 11, 2021 by 8:00 p.m.	Portage County Randolph Jr. Fair Livestock entries due at Fairground Office
Aug. 18, 5-7 p.m.	Club Completion Packet Pick Up at Fairgrounds Main Office
September 15, 2021 by 4:30 p.m.	Gold Medal Forms